



### **Applications**

- Application is for a bicycle and cycling accessories comprising D lock, front & rear lights and pump.
- Applicants must be aged over 16.
- Applicants must hold an Active Wellbeing Society Wellbeing Card.
- Applicants must live within an eligible postcode area.
- Applications may be made individually (for one person) or jointly for two people living at the same household. Successful individual applications will receive one bicycle; successful joint applications will receive two bicycles.
- No individual may be named on more than one application. Duplicate applications will be deleted and only one application will be submitted for the draw(s).
- Applications may be submitted online or via the paper application form and will be treated equally in the draw process.
- Applicants who provide incorrect details in their application will be disqualified from the application process and will not be eligible to reapply at any time.
- Application implies agreement to these terms and conditions.

### **Allocation**

- One bicycle will be allocated for each successful individual application.
- Two bicycles will be allocated for each successful joint application.
- The number of bicycles per household may be limited. / A maximum of two bicycles will be allocated per household.
- Successful applicants will be required to agree and sign a legal agreement.
- Towards the end of the process, bicycles may need to be allocated based on remaining sizes/types of bikes, but may not be matched for individual requirements

### **Training**

- Successful applicants will be required to complete a Bikeability level 2 training course prior to receiving the bicycle, or sign a disclaimer stating he/she is competent in riding a bicycle.
- Bikeability level 2 will be provided free of charge to successful applicants.
- Big Birmingham Bikes may remove the bicycle if the required training is not completed or the bicycle is not being used on a regular basis.

### **Ownership/Liability**

- Ownership of bicycles is transferred to individuals upon collection of cycle. Terms and conditions apply, no cycles should be sold or given to other individuals.

- The Active Wellbeing Society does not accept any responsibility for the rider or third party claims associated with the bicycles and cycling accessories.
- Successful applicants are responsible for their own health. To ride a bicycle, they should be in good health, with eyesight up to the standard required for a road driving test and not suffering from any medical conditions or disability which is likely to adversely affect the normal control of the bicycle. In case of any doubt, medical advice should be sought from a registered General Practitioner.
- Front and rear lights have been provided with the bicycles. It is a legal requirement that these lights are used when cycling during hours of darkness or in poor visibility.
- The Active Wellbeing Society recommends that all cyclists wear a helmet.
- If the bicycle is stolen, the applicant must inform the Police and obtain a Crime Number and inform the Big Birmingham Bikes team via email [bigbirminghambikes@theaws.org](mailto:bigbirminghambikes@theaws.org)
- If the successful applicant no longer wants the bicycle they should inform the Big Birmingham Bikes team via email [bigbirminghambikes@theaws.org](mailto:bigbirminghambikes@theaws.org)

### **Upkeep**

- Bicycles and cycling accessories will only be replaced if faulty and covered by the manufacturer's warranty.
- Maintenance of the bicycle is the responsibility of the successful applicant.
- Bicycles and cycling accessories will not be replaced if they are damaged or stolen. It is the sole responsibility of the applicant to ensure that the bicycle and cycling accessories are stored securely at all times.

### **Monitoring**

- Bicycles will be linked to the applicants Wellbeing Card for monitoring and security purposes.

### **Other**

- Abuse (verbal or physical) to any of the Big Birmingham Bikes team or training staff will not be tolerated. Any applicant that is abusive will be disqualified from receiving a bicycle and will not be eligible to reapply at any time. Further action will be taken where necessary.
- Big Birmingham Bikes reserves the right to amend these terms and conditions at any time. Successful applicants will be informed by email of any changes.
- All personal data will be held on the Active Wellbeing Society database and used for processing applications and for providing information on Big Birmingham Bike activities. More information can be found here; [Privacy Policy – The Active Wellbeing Society \(theaws.co.uk\)](https://theaws.co.uk/privacy-policy)